

## **TO REQUEST AN INSURANCE CERTIFICATE**

**Please follow the instructions below. If you have questions, please do not hesitate to contact EOI Direct at 1-877-456-3643.**

### **Certificates of Insurance**

To better serve our clients, you can now obtain certificates of insurance by using the online delivery service from [www.eoidirect.com](http://www.eoidirect.com).

**EOI Direct** provides state-of-the-art, round-the-clock, online access to insurance information for lenders, mortgage brokers, closing agents, homeowners and realtors in need of Master Policy data for community associations.

To request a certificate of insurance or to view the policy coverage listed on a particular certificate, please visit [www.eoidirect.com](http://www.eoidirect.com). If you are a first-time user, follow the links to register and write down your User ID and Password so you can log in to your account when prompted. *A delivery charge may apply for mortgagee clause additions, however, there is no cost to register for access to the website.*

Once you have logged on to your account, click on "Evidence of Insurance" to search and access the association policy information you are seeking. EOI Direct's customer service department is available from 6 AM to 5 PM (Pacific Time) Monday through Friday to provide additional assistance **toll-free at 877-456-3643**.

**EOI Direct** is an internet utility developed to simplify the process of delivering property insurance certificates. **EOI Direct** delivers valuable insurance information in minutes instead of days or weeks.