

PRELIMINARY MINUTES
SUBJECT TO NEXT BOARD MEETING APPROVAL

BOARD OF DIRECTORS MEETING

February 17, 2022

Place: ZOOM VIDEO CONFERENCE
Attendees: President – Ty Pippin – Present
V. President – Patricia Ross – Present
Treasurer – Susan Caudill – Present
Secretary – Rebecca MacLean – Present
Member At Large – Fred McCarthy – Present
Community Manager – Laura Williams – Present

- I. CALL TO ORDER 6:13 P.M.**

- II. APPROVAL OF PRIOR MINUTES AS PRESENTED –**
Ty Moved to accept minutes as presented from last meeting. Fred seconded.
Unanimous vote to approve minutes of the last meeting as presented.

- III. FINANCIAL REPORT given by Susan Caudill**
 - a. Financial planner meeting was very informative and successful.
 - b. Balance Sheet
 - c. Profit & Loss Budget vs. Actual
 - d. Income/Expense Summary (YTD)

- IV. HOMEOWNER COMMUNICATION (3 Minutes Each)**
 - a. Carol commented that she appreciated the gravel being removed.
 - b. Much appreciation to Integrity crew for prompt snow removal.

- V. MANAGER'S REPORT given by Laura Williams**

- VI. OLD BUSINESS**
 - a. Reserve Account Policy: Rebecca moved, and Patricia seconded to accept the Reserve Account Policy as discussed. The vote was unanimous.
 - b. Mainstreet Sidewalk Project: Susan moved, and Rebecca seconded to accept the Town's offer. The vote was unanimous.

- VII. NEW BUSINESS**
 - a. Bill Process: It was agreed that we should have a contingency in place for last minute bills.

- VIII. EXECUTIVE SESSION 7:30pm – 8:07**
 - a. The board went into executive session to discuss Laura's contract.

- IX. RESUME GENERAL SESSION**
 - a. Fred moved and Rebecca seconded that Laura's contract be extended, the vote was unanimous.

X. SET NEXT MEETING DATE, TIME, AND PLACE:

The next open Board meeting will be March 17, at 6PM.

Due to the Corona Virus Concerns and the safety of everyone, the monthly meetings are currently being held via Zoom video conferencing but are now open to those who wish to attend in person. If you wish to attend, please let us know. Meeting will be at Parker Station 3rd floor conference room and space is very limited.

XI. ADJOURNMENT – 8:13pm